

LAST DATE OF DROPPING IN TENDER BOX "ARMY PUBLIC SCHOOL"
/REACHING BY POST/COURIER : 1800H ON 18 JUL 2018

POSTAL ADDRESS

ARMY PUBLIC SCHOOL PATHANKOT
Near KV-2, Army Area
PIN -145001

Name of Company	Address	Initials

PERFORMA FOR EMPANELMENT OF VENDORS WITH ARMY PUBLIC SCHOOL, PATHANKOT

1. Board of Officers reserves the right to reject incomplete and in-correctly filled application forms. Any unsubstantiated claims/certifications would also result in disqualification of the application. Board of Officers reserves the right to cancel the registration of any vendor, if in his opinion, the vendor has not adhered to the terms and conditions relating to such registration. Any false declaration by firm will also lead to cancellation of their registration.

NOTE:-

- (a) The form will be submitted under a covering letter on the letter head of the firm.
- (b) In case of shortage of space application, provide info on letter head of company and encl the same.
- (c) Each page of these documents will be stamped and signed by authorised signatory of the firm.

Name of Company	Address	Initials

PART 1- GENERAL DETAILS

1. Company Name :
2. Head Office complete address :
 - (a) Telephone Number :
 - (b) Fax Number :
 - (c) Company Web site :
3. Type of ownership (Individual/
partnership/Pvt Ltd Co/Trust/etc)
4. Registered Office complete address :
 - (a) Telephone Numbers :
 - (b) Fax Number :
 - (c) Company E- mail :
 - (a) Company Web site :
5. GST No :
6. PAN No of the Firm :
7. CII/MATT/NASSCOM or any other
National IT Association membership details :
8. Direct Contact of the head of the
organisation :
 - (a) Name, Chairman /CMD/President:
 - (b) Direct contact Number :
 - (c) Mobile Number :
 - (d) Personal E-mail-id :
10. Name, designation, address and contact:
details of the executive authority who would

deal with APS Pathankot on behalf of the company

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PART - II : AREAS OF OPERATION

Area(s) of Operation (tick as applicable and fill in relevant sub Paras of Para 12)):-

1. Supply of Stationery items and do printing works.
2. Supply of electronic items.
3. Supply of computer, accessories and peripherals.
4. Supply of general items for area cleaning, housekeeping and building maintenance.
5. Supply of sports items, play-way equipments, trophies and medals.
6. Supply of equipments, chemicals & compounds for science laboratories.
7. Supply of furniture items.
8. Carry out civil construction work, repair/maintenance of building and infrastructure
9. Carry out repair maintenance of water cooler, water purifiers photocopier etc.
10. Service provider of security manpower, conservancy staff and gardener etc.
11. Provision of light vehicle/Tempo travels/Buses etc for organizing of tours and picnics for students.
12. Annual Maintenance Contract (AMC) for computers, photocopier, Digital duplicator Riso, English Language Lab, Online UPSc, Water Cooler/Water Dispenser etc.

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(Indicate Y/N)

PART- III : BACKGROUND, CREDIBILITY AND PERFORMANCE

1. **Financial.**

(a) **Turnover during last three financial years.**

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(b) **Income Tax paid during.**

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2. Major Projects executed in the last five years.

(a) **Projects Implemented for Govt/Ministry of Defence** (Indicate organisation for whom project executed, year cost & whether implemented or under implementation. State five largest projects)

(i)

(ii)

(iii)

(iv)

(v)

(b) **Projects Implemented for other organisations** (Indicate organisation for whom project executed, year cost & whether implemented or under implementation. Indicate five largest projects)

(i)

(ii)

(iii)

(iv)

(v)

Name of Company	Address	Initials

(Indicate Y/N)

6. **Litigation.**

(a) Is the company involved in any kind of litigation dispute Or arbitration on business related issues.

(b) If yes, then indicate details as follows:-

(i) With MOD

(ii) With GOI Deptt/ State Govt Deptt

(Indicate Y/N)

(iii) With PSU

(iv) With Multinational Company

(v) With Private Companies

(c) Amount involved in litigation Rs _____

(d) Date since litigation is in progress _____

(e) Likely date of conclusion of the litigation _____

7. **Blacklisting.** Has the company ever been blacklisted in last ten yrs, if so details be furnished.

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(Indicate Y/N)

PART IV : CONTACT DETAILS

1. Contact details

Person Name
 Designation
 Telephone Nos (including Mobile No)
 Fax No
 e-mail
 PAN No
 Sales Tax No & Address

Company Seal

Date:

Signature
Name
Designation

Note:-

1. Please include attested photocopies of following documents:-

(a) Last three years income tax Return

Y/N

(b) A copy of the Partnership Deed and extracts from the Register of firm (in case of partnership firm)

Y/N

(c) A power of attorney with a copy of the resolution of board of directors (The power of Attorney should authorize the constituted all contractual obligations/disputes. The power of Attorney should have been attested by a first class Magistrate).

Y/N

(d) OEM Tie up (for Integration Projects)/
OEM authorisation certificates

Y/N

Y/N

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(Indicate Y/N)

(e) In case of OEMs, the details of authorised agents/ distributors further the application should be signed by:-

- (i) In case of partnership firm - Signed by Proprietor.
- (ii) Partnership firm - signed by all partners.
- (iii) Limited Company - Signed by MD or Director.

(f) GST Certificate

(g) PAN Card

(h) No near relative working dept writing on letter head.

(j) No blacklisting certificate writing on company letter head

(k) Any other enclosures (give details)

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PART V : PROFORMA OF BANK ACCOUNT DETAILS

Firm : M/s _____

Address _____

NOTE: ONLY THIS ORIGINAL STAMPED FORM WILL BE ACCEPTED

BANK ACCOUNT DETAILS

1.	Investor/Customer's name	
2.	Bank Name	
3.	Branch Name, Address and Telephone No	
4.	IFSC Code	
5.	9- Digit code number of Bank Branch appearing on MICR cheque issued by the bank	
6.	Account Type	
7.	Account No	
8.	Is E-Payment facility enabled	
9.	Date of Effect	
10.	CDA, Guwahati payment is acceptable	YES/NO
