

**APPLICATION FOR REGISTRATION/ENLISTMENT OF  
VENDORS/SUPPLIERS FOR ARMY PUBLIC SCHOOL PATHANKOT**

**POSTAL ADDRESS**

**ARMY PUBLIC SCHOOL PATHANKOT  
Near KV-2, Army Area  
PIN -145001**

<b>Name of Company</b>	<b>Address</b>	<b>Initials</b>

**PERFORMA FOR EMPANELMENT OF VENDORS WITH ARMY PUBLIC  
SCHOOL, PATHANKOT**

1. Board of Officers reserves the right to reject incomplete and in-correctly filled application forms. Any unsubstantiated claims/certifications would also result in disqualification of the application. Board of Officers reserves the right to cancel the registration of any vendor, if in his opinion, the vendor has not adhered to the terms and conditions relating to such registration. Any false declaration by firm will also lead to cancellation of their registration.

**NOTE:-**

- (a) The form will be submitted under a covering letter on the letter head of the firm.
- (b) In case of shortage of space application, provide info on letter head of company and encl the same.
- (c) Each page of these documents will be stamped and signed by authorised signatory of the firm.

<b>Name of Company</b>	<b>Address</b>	<b>Initials</b>

**PART 1- GENERAL DETAILS**

1. Company Name :

2. Head Office complete address :
  - (a) Telephone Number :
  - (b) Fax Number :
  - (c) Company Web site :
3. Type of ownership (Individual/  
partnership/Pvt Ltd Co/Trust/etc)
4. Registered Office complete address :
  - (a) Telephone Numbers :
  - (b) Fax Number :
  - (c) Company E- mail :
  - (a) Company Web site :
5. GST No :
6. PAN No of the Firm :
7. CII/MATT/NASSCOM or any other :  
National IT Association membership details
8. Direct Contact of the head of the :  
organisation
  - (a) Name, Chairman /CMD/President:
  - (b) Direct contact Number :
  - (c) Mobile Number :
  - (d) Personal E-mail-id :
9. Name, designation, address and contact:  
details of the executive authority who would  
deal with APS Pathankot on behalf of the company

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**PART - II : AREAS OF OPERATION**

**Area(s) of Operation (tick as applicable and fill in relevant sub Paras of Para 12)):-**

1.  Supply of Stationery items and do printing works.
2.  Supply of electronic items.
3.  Supply of computer, accessories and peripherals.
4.  Supply of general items for area cleaning, housekeeping and building maintenance.
5.  Supply of sports & music items, play-way equipments, trophies and medals.
6.  Supply of equipments, chemicals & compounds for science laboratories.
7.  Supply & repair of furniture items & fixtures.
8.  Carry out civil construction work, repair/maintenance of building and infrastructure
9.  Carry out repair maintenance of electronic items.
10.  Service provider of security manpower, conservancy staff and gardener etc
11.  Provision of light vehicle/Tempo travels/Buses etc for organizing of tours picnics for students.
12.  Annual Maintenance Contract (AMC) for computers, photocopier, Digital duplicator Riso, English Language Lab, Online UPSc, Water Cooler/Water Dispenser etc.

13.  General order suppliers.
14.  Repair/replacement of btys for UPS, invert & Genr set etc.
15.  PVC Panelling.

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(Indicate Y/N)

**PART- III : BACKGROUND, CREDIBILITY AND PERFORMANCE**

1. **Financial.**

(a) **Turnover during last three financial years.**

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(b) **Income Tax paid during.**

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2. Major Projects executed in the last five years.

(a) **Projects Implemented for Govt/Ministry of Defence** (Indicate organisation for whom project executed, year cost & whether implemented or under implementation. State five largest projects)

(i)

(ii)

(iii)

(iv)

(v)

(b) **Projects Implemented for other organisations** (Indicate organisation for whom project executed, year cost & whether implemented or under implementation. Indicate five largest projects)

(i)

(ii)

(iii)

(iv)

(v)

Name of Company	Address	Initials

6. **Litigation.**

(a) Is the company involved in any kind of litigation dispute Or arbitration on business related issues.

Y/N

(b) If yes, then indicate details as follows:-

(i) With MOD

Y/N

(ii) With GOI Deptt/ State Govt Deptt

Y/N

(iii) With PSU

Y/N

(iv) With Multinational Company

Y/N

(v) With Private Companies

Y/N

(Indicate Y/N)

- (c) Amount involved in litigation Rs \_\_\_\_\_
- (d) Date since litigation is in progress \_\_\_\_\_
- (e) Likely date of conclusion of the litigation \_\_\_\_\_

7. **Blacklisting.** Has the company ever been blacklisted in last ten yrs, if so details be furnished.

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#### **PART IV : CONTACT DETAILS**

1. Contact details

Person                      Name  
    Designation  
    Telephone Nos (including Mobile No)  
    Fax No  
    e-mail  
    PAN No  
    Sales Tax No & Address

Company Seal

Date:

Signature  
 Name  
 Designation

Note:-

1. Please include attested photocopies of following documents:-

(a) Last three years income tax Return

<b>Y/N</b>
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(b) A copy of the Partnership Deed and extracts from the Register of firm (in case of partnership firm)

<b>Y/N</b>
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(c) A power of attorney with a copy of the resolution of board of directors (The power of Attorney should authorize the constituted all contractual obligations/disputes. The power of Attorney should have been attested by a first class Magistrate).

Y/N

(d) OEM Tie up (for Integration Projects)/  
OEM authorisation certificates

Y/N

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(Indicate Y/N)

(e) In case of OEMs, the details of authorised agents/  
distributors further the application should be signed by:-

- (i) In case of partnership firm - Signed by Proprietor.
- (ii) Partnership firm - signed by all partners.
- (iii) Limited Company - Signed by MD or Director.

(f) GST Certificate

Y/N

(g) PAN Card

Y/N

(h) No near relative working dept writing on letter head.

Y/N

(j) No blacklisting certificate writing on company letter head

Y/N

(k) Any other enclosures (give details)

Y/N

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**PART V : PROFORMA OF BANK ACCOUNT DETAILS**

Firm : M/s \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**NOTE: ONLY THIS ORIGINAL STAMPED FORM WILL BE ACCEPTED**

**BANK ACCOUNT DETAILS**

1.	Investor/Customer's name	
2.	Bank Name	
3.	Branch Name, Address and Telephone No	
4.	IFSC Code	
5.	9- Digit code number of Bank Branch appearing on MICR cheque issued by the bank	
6.	Account Type	
7.	Account No	
8.	Is E-Payment facility enabled	
9.	Date of Effect	
10.	CDA, Guwahati payment is acceptable	YES/NO

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**ARMY PUBLIC SCHOOL PATHANKOT  
REGISTRATION OF VENDORS**

1. Interested parties to visit school website "[www.apspathankot.org](http://www.apspathankot.org)" to view details of registration of vendors for various projects. Already registered vendors are hereby cancelled and are required to re-register as per the instructions and application as uploaded on school website.

2. Last date for submission of application for registration is 20 Sep 2019.