

**ARMY PUBLIC SCHOOLS**  
**APPLICATION FOR TEACHING STAFF**

Application form for the post of Headmaster/Headmistress

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Do not staple

**1 PERSONAL DATA :**

- (a) Name in full (Block letters) : \_\_\_\_\_
- (b) Son/Daughter/wife of : \_\_\_\_\_
- (c) Date of Birth : \_\_\_\_\_
- (d) Nationality : \_\_\_\_\_
- (e) State : \_\_\_\_\_
- (f) Address -----  
-----  
\_\_\_\_\_  
\_\_\_\_\_

(g) Contact Details :-

Landline No(with STD Code) -----

Mob No -----

Email ID -----

**2. PRESENT /PREVIOUS OCCUPATION:**

- (a) Designation of Post : \_\_\_\_\_
- (b) Name and Address of Institution/Organization : \_\_\_\_\_
- (c) Designation of superior In charge : \_\_\_\_\_
- (d) Contact No of superior( for verification if need be) : \_\_\_\_\_
- (e) : \_\_\_\_\_
- (f) Period of notice you will have to give, if selected? : \_\_\_\_\_
- (f) What salary are you drawing? : \_\_\_\_\_

**3 FAMILY LIFE**

- (a) Marital status Single/Married/Widowed
- (b) If married/widowed Name & occupation of spouse  
-----  
No of children with age and sex  
-----  
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4 **EDUCATIONAL RECORDS** : School, College Or University

Give details of all exams starting from Secondary School onwards

Examination	Total marks	Marks Obtained	Percentage	Year of passing	Subjects taken	Name of University/ Board/Institute

**Graduation/Post Graduation through correspondence or regular** \_\_\_\_\_

5. Have you cleared CSB: \_\_\_\_\_ CTET/STET: \_\_\_\_\_  
(date) (date)
6. Name of classes you would prefer to teach with subjects:-  
(a) Classes \_\_\_\_\_ (b) subjects: \_\_\_\_\_
7. Training in NCC, scouting, Music/Art, Dramatics or other such activities, Give rank, status/proficiency achieved.....
8. Merit Scholarship won? If so what? \_\_\_\_\_
9. Languages you can read write and speak fluently.  
(a) (b) (c)
10. Any books/articles written? If so, give their titles/ Magazines in which published?  
\_\_\_\_\_

11. **EXPERIENCE:**

Fill the particulars in chronological order starting with your appointment (if there is not enough space attach a separate sheet).

Experience as PGT year (Exact dates to be indicated)		School/College	Subject taught	Classes taught	No of pupils taken	Total Exp in Years
From	To					
Experience as TGT year (Exact dates to be indicated)		School/College	Subject taught	Classes taught	No of pupils taken	Total Exp in Years
From	To					
Experience as PRT year (Exact dates to be indicated)		School/College	Subject taught	Classes taught	No of pupils taken	Total Exp in Years
From	To					

Include any other post held which are relevant to the field of Education

12. **APTITUDE:**

- (a) Subject(s) which you enjoy teaching most? \_\_\_\_\_
- (b) Other area (Cultural activities): \_\_\_\_\_

13. (a) Can you take indoor/outdoor games with boys and girls?  
 Indoor Boys : \_\_\_\_\_ Outdoor Boys: \_\_\_\_\_  
 Girls : \_\_\_\_\_ Girls: \_\_\_\_\_  
 Which major games do you play? \_\_\_\_\_

14. **HEALTH:**

- (a) What kind of health do you keep?.....
- (b) Do you need any medical treatment/assistance for the disease you are suffering from.....
- (c) Are you differently abled? Give details

15. **CO-CURRICULAR ACTIVITIES/GAMES AND SPORTS**

What co-curricular activities can you teach? \_\_\_\_\_

16. **COMPUTER KNOWLEDGE**(Separate sheet can be att.)

- (a) Have you done any degree/diploma in computer give details:
- (b) Any experience on working on computer Details.
- (c) Do you own a personal Laptop, if yes give details:
- (d) Your knowledge of computer hardware :

17. **OTHER ACTIVITES**

(a) In answering please indicate personal characteristics, interests and aspirations you have which you believe will be valuable to this institution:

- (i) \_\_\_\_\_
- (ii) \_\_\_\_\_

18. Give names of two references, which should know you well personally and have an intimate knowledge of your work (not relatives)

- (a) Name: \_\_\_\_\_ (b) Name \_\_\_\_\_  
 Address \_\_\_\_\_ Address: \_\_\_\_\_  
 \_\_\_\_\_

19. I have / have not been selected at the CSB Interviews held at \_\_\_\_\_ on \_\_\_\_\_ and I have been /have not been selected for appointment at \_\_\_\_\_.

**Agreement:**

20. If appointed:-

- (a) I agree to abide by the AWES Rule and Regulation for Army Public Schools
- (b) I undertake to serve the school till the end of the final term, ie upto the finalization of the results of the class taught or a period specified/ fixed by the management.
- (c) I confirm that I am aware that my services would be liable to transfer in organizational interest at the discretion of the management.
- (d) I solemnly state the all the above particulars/statements are true to the best of my knowledge and belief.

Date .....

(Signature of applicant)

**SUMMARY**

APPLICANT NAME																				
DATE OF BIRTH	IN FIGURES		TOTAL AGE																	
			( _____ YEARS _____ MONTHS)																	
CLASS 10			% OF CLASS 10 <sup>TH</sup>																	
			[ ]																	
CLASS 12 <sup>TH</sup>			% OF CLASS 12 <sup>TH</sup>																	
			[ ]																	
GRADUATION	<input type="checkbox"/> BA <input type="checkbox"/> BSC(PCM) <input type="checkbox"/> BSC(PCB) <input type="checkbox"/> BCA <input type="checkbox"/> BSC IT <input type="checkbox"/> NA		% OF SELECTED DEGREE ONLY																	
	IF GRADUATION IN BA		ELECTIVE SUBJECTS																	
			1. _____																	
			2. _____																	
POST GRADUATION	TICK MARK ANY ONE QUALIFICATION <input type="checkbox"/> MA <input type="checkbox"/> MSC <input type="checkbox"/> MCA <input type="checkbox"/> B.TECH <input type="checkbox"/> M.TECH <input type="checkbox"/> NA		% OF SELECTED DEGREE ONLY																	
			[ ]																	
PROFESSIONAL QUALIFICATION	<input type="checkbox"/> B.Ed <input type="checkbox"/> NO <input type="checkbox"/> NA	% in B.Ed [ ]	Teaching Subject in B.Ed																	
			1. _____																	
			2. _____																	
PROFESSIONAL QUALIFICATION	<input type="checkbox"/> M.Ed <input type="checkbox"/> NO <input type="checkbox"/> NA	% in M.Ed [ ]	Teaching Subject in M.Ed																	
			1. _____																	
			2. _____																	
HIGHER EDUCATION	TICK MARK ANY ONE QUALIFICATION <input type="checkbox"/> M.PHIL <input type="checkbox"/> P.HD		% OF SELECTED DEGREE ONLY																	
			[ ]																	
AWES SCORE CARD WITH YEAR	TICK MARK ANY ONE <input type="checkbox"/> PRT <input type="checkbox"/> TGT <input type="checkbox"/> PGT <input type="checkbox"/> NO <input type="checkbox"/> NA		Score Card No: [ ]	YEAR OF PASSING [ ]																
			% IN APPLICABLE EXAM																	
			PART A : _____																	
			PART B : _____																	
			OVER ALL % : _____																	
CTET/STET	<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> NA	YEAR OF PASSING [ ]	% IN CTET/STET																	
			[ ]																	
TEACHING EXPERIENCE	<table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th style="width:33%;">CLASSES</th> <th style="width:33%;">IN YEARS</th> <th style="width:33%;">IN MONTHS</th> </tr> </thead> <tbody> <tr> <td>PGT</td> <td>[ ]</td> <td>[ ]</td> </tr> <tr> <td>TGT</td> <td>[ ]</td> <td>[ ]</td> </tr> <tr> <td>PRT</td> <td>[ ]</td> <td>[ ]</td> </tr> <tr> <td><b>TOTAL EXP</b></td> <td>[ ]</td> <td>[ ]</td> </tr> </tbody> </table>			CLASSES	IN YEARS	IN MONTHS	PGT	[ ]	[ ]	TGT	[ ]	[ ]	PRT	[ ]	[ ]	<b>TOTAL EXP</b>	[ ]	[ ]		
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	PGT	[ ]	[ ]																	
	TGT	[ ]	[ ]																	
	PRT	[ ]	[ ]																	
<b>TOTAL EXP</b>	[ ]	[ ]																		
DD/CHEQUE WITH BANK DETAIL	BANK BEARING DD/CHECK NO: _____ DATED _____																			

**AGGREEMENT**

If appointed:-

- (a) I agree to abide by the AWES Rules & Regulations for Army Public Schools.
- (b) I undertake to serve the school till end of the Academic session.
- (c) I solemnly state that all the particulars/statements above are true to be best of my knowledge and belief.

Dated : \_\_\_\_\_

(Signature of the applicant)

**ARMY PUBLIC SCHOOL PATHANKOT**  
**SELECTION OF HEADMASTER/HEADMISTRESS**  
**FOR ARMY PUBLIC SCHOOL PATHANKOT**

Ser No	Name of Post	No of Posts			Eligibility	Type of post	Salary
		Existing	Anticipated	Total			
(a)	Headmaster/ Headmistress	01	-	01	(i) A trained Graduate Teacher or a Primary Teacher.  (ii) Teaching experience of 10 yrs or more at Primary and above level.  (iii) Age below 45 yrs on the date of appt.  (iv) CTET/TET qualified for TGT is a prerequisite as the pay scale of HM is of TGT.	Regular	As per AWES pay scale.

**GUIDELINES FOR CANDIDATES**

1. Please attach a Draft of Rs 100/- (Non refundable) in favour of "Principal Army Public School Pathankot" alongwith the prescribed application form. Cash/cheque will not be accepted.

2. Attested photocopies of following documents to be attached with the prescribed application form and to be submitted to Principal Army Public School Pathankot, Near KV No 2, Army Area Sujanpur -145001 on or before **03 Apr 2019 at 1400 hrs.**

- (i) Class X board certificate for ascertaining Date-of-Birth.
- (ii) \*Graduation mark sheets.
- (iii) \*B.Ed.
- (iv) Experience certificates as mentioned in the application form.

**(\*50% marks are required in both Graduation as well as B. Ed)**

**Note**

- (a) Date of interview will be intimated later.
  - (b) Only short listed candidates will be called for the interview.
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**ADVERTISEMENT : ARMY PUBLIC SCHOOL PATHANKOT**

1. **VACANCY OF STAFF** – Applications are invited for the post of Headmaster/Headmistress for employment as per AWES Rules & Regulations. Details of vacancy, eligibility criteria and format of application are available on school web site "[www.apspathankot.org](http://www.apspathankot.org)". Interested candidates to download application form from school web site or obtain from school office. Application form with copies of related documents and DD of Rs 100/- (Non refundable) in favour of Principal Army Public School Pathankot to be submitted to this office on or before 03 Apr 2019 at 1400 hrs. Only short listed candidates will be called for interview.

Sd/-  
Principal