

ARMY PUBLIC SCHOOLS
APPLICATION FOR HEADMASTER/HEADMISTRESS

Application form for the post of HM
School where you would like to work :-

Latest
passport size
coloured
photograph

1. **PERSONAL DATA:-**

- (a) Name in full (Block letters) : _____
- (b) Son/Daughter/wife of : _____
(Pl mention rank if Defence person)
- (c) Date of Birth : _____
- (d) Nationality : _____
- (e) State : _____
- (f) Address : _____

- (g) Contact Details :-
- Landline No (with STD Code) : _____
- Mob No : _____
- Email ID (If any) : _____

2. **PRESENT/PREVIOUS OCCUPATION:-**

- (a) Designation of Post : _____
- (b) Name and address of Institution/organization : _____
- (c) Designation of superior in charge : _____
- (d) Contact No of superior (for verification if need be): _____
- (e) Period of notice you will have to give, if selected?: _____
- (f) What salary are you drawing? : _____

3. **FAMILY DETAILS:-**

- (a) Marital status : Single/Married/Widowed
- (b) If married/widowed : Name & occupation of spouse
.....

No of children with age and sex
.....
.....
.....

4. **EDUCATIONAL RECORDS:-** School College Or University

Give details of all exams starting from secondary school onwards

Examination	Total marks	Marks obtained	%age	Year of passing	Subjects taken	Name of University/Board/ Institute

(Graduation/Post Graduation **through correspondence or regular**.....)

5. Have you cleared CSB: (Yes/No) year.....CTET/STET (Yes/No) year.....

6. Name of classes you would prefer to teach with subject:-

(a) Classes _____ (b) Subjects _____

7. Training in NCC, scouting, Music/Art, Dramatics or other such activities, Give rank, status/proficiency achieved _____

8. Merit Scholarship won? If so what _____

9. Language you can read write and speak fluently :-

(a) _____ (b) _____ (c) _____

10. Any books/articles written? If so, give their titles/Magazines in which published?

11. **EXPERIENCE:**

Fill the particulars in chronological order starting with your appointment (If there is not enough space attach a separate sheet).

Experience as PGT year (Exact dates to be indicated)		School/College	Subject taught	Classes taught	No of pupils taken	Total exp in years & months	
From	To					Year	Month

Experience as TGT year (Exact dates to be indicated)		School/College	Subject taught	Classes taught	No of pupils taken	Total exp in years & months	
From	To					Year	Month
Experience as PRT year (Exact dates to be indicated)		School/College	Subject taught	Classes taught	No of pupils taken	Total exp in years & months	
From	To					Year	Month

(Include any other post held which are relevant to the field of Education)

12. **APTITUDE:**

- (a) Subject (s) which you enjoy teaching most: _____
- (b) Other area (Cultural activities : _____

13. (a) Can you take indoor/outdoor games with boys and girls?

Indoor Boys : _____ Outdoor Boys : _____
 Indoor Girls : _____ Outdoor Girls : _____

Which major games do you play? _____

14. **HEALTH:**

- (a) What kind of health do you keep? _____
- (b) Do you need any medical treatment/assistance for the disease you are suffering from _____
- (c) Are you differently abled? Give details _____

15. **CO-CURRICULAR ACTIVITIES/GAMES AND SPORTS**

What co-curricular activities can you teach? _____

16. **COMPUTER KNOWLEDGE:** (Separate sheet can be att)

- (a) Have you done any degree/diploma in computer? Give details: _____
- (b) Any experience on working on computer details: _____
- (c) Do you own a personal Laptop? If yes give detail _____
- (d) Your knowledge of computer hardware: _____

17. **OTHER ACTIVITIES.**

(a) In answering please indicate personal characteristics, interests and aspirations you have which you believe will be valuable to this institution:-

(i) _____

(ii) _____

18 Give name of two references which should know you well personally and have an intimate knowledge of your work (**not relatives**):-

(a) Name _____ (b) Name _____

Address _____ Address _____

Mobile No _____ Mobile No _____

19. I have/have not been selected at the CSB Interviews held at _____ on _____ and I have been /have not been selected for appointment at _____.

Agreement

20. If appointed:-

(a) I agree to abide by the AWES Rules and Regulations for Army Public School.

(b) I undertake to serve the school till the end of the final term, ie upto the finalization of the results of the class taught or a period specified/fixed by the management.

(c) I confirm that I am aware that my services would be liable to transfer in organizational interest at the discretion of the management.

(d) I solemnly state the all the above particulars/statements are true to the best of my knowledge and belief.

Date

(Signature of applicant)

INSTRUCTION TO CANDIDATES

1. Please download and print the application form,
2. All details at Ser 1 (Personal data) are mandatory. Fill up in Block Capitals.
3. Paste one recent coloured passport size photograph on the form and attach one additional photograph for call letter.
4. Send by post. No applications will be accepted via e-mail.

SUMMARY

APPLICANT NAME					
DATE OF BIRTH	IN FIGURES		TOTAL AGE (____ YEARS ____ MONTHS)		
CLASS 10			% OF CLASS 10 TH <input style="width:50px; height:20px;" type="text"/>		
CLASS 12 TH			% OF CLASS 12 TH <input style="width:50px; height:20px;" type="text"/>		
GRADUATION	TICK MARK ANY ONE QUALIFICATION			% OF SELECTED DEGREE ONLY	
	<input type="checkbox"/> BA	<input type="checkbox"/> BSC(PCM)	<input type="checkbox"/> BSC(PCB)	<input type="checkbox"/> BCA	
	IF GRADUATION IN BA			ELECTIVE SUBJECTS	
				1. _____	
				2. _____	
POST GRADUATION	TICK MARK ANY ONE QUALIFICATION			% OF SELECTED DEGREE ONLY	
	<input type="checkbox"/> MA	<input type="checkbox"/> MSC	<input type="checkbox"/> MCA	<input type="checkbox"/> B.TECH	
	<input type="checkbox"/> M.TECH			<input style="width:50px; height:20px;" type="text"/>	
PROFESSIONAL QUALIFICATION	<input type="checkbox"/> B.Ed	<input type="checkbox"/> NO	<input type="checkbox"/> NA	% in B.Ed	
				<input style="width:50px; height:20px;" type="text"/>	
				Teaching Subject in B.Ed	
				1. _____	
				2. _____	
PROFESSIONAL QUALIFICATION	<input type="checkbox"/> M.Ed	<input type="checkbox"/> NO	<input type="checkbox"/> NA	% in M.Ed	
				<input style="width:50px; height:20px;" type="text"/>	
				Teaching Subject in M.Ed	
				1. _____	
				2. _____	
HIGHER EDUCATION	TICK MARK ANY ONE QUALIFICATION			% OF SELECTED DEGREE ONLY	
	<input type="checkbox"/> M.PHIL	<input type="checkbox"/> P.HD		<input style="width:50px; height:20px;" type="text"/>	
AWES SCORE CARD WITH YEAR	TICK MARK ANY ONE			% IN APPLICABLE EXAM	
	<input type="checkbox"/> PRT	<input type="checkbox"/> TGT	<input type="checkbox"/> PGT	<input type="checkbox"/> NO	
	<input type="checkbox"/> NA			Score Card No: <input style="width:50px;" type="text"/>	
			YEAR OF PASSING	<input style="width:50px;" type="text"/>	
				PART A : _____	
				PART B : _____	
				OVER ALL % : _____	
CTET/STET	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> NA	YEAR OF PASSING	
				<input style="width:50px; height:20px;" type="text"/>	
				% IN CTET/STET	
				<input style="width:50px; height:20px;" type="text"/>	
TEACHING EXPERIENCE	CLASSES			IN YEARS	IN MONTHS
	PGT			<input style="width:50px;" type="text"/>	<input style="width:50px;" type="text"/>
	TGT			<input style="width:50px;" type="text"/>	<input style="width:50px;" type="text"/>
	PRT			<input style="width:50px;" type="text"/>	<input style="width:50px;" type="text"/>
	TOTAL EXP			<input style="width:50px;" type="text"/>	<input style="width:50px;" type="text"/>

Dated : _____

(Signature of the applicant)

ARMY PUBLIC SCHOOL PATHANKOT
SELECTION OF HEADMASTER/HEADMISTRESS FOR APS PATHANKOT
ON REGULAR BASIS / RESERVE PANEL

Ser No	Name of Post	Total vac	Eligibility Criteria	Type of Post	Salary
(i)	Headmaster/ Headmistress	01	<p>(i) The appointment of Head Master/Headmistress is on regular basis.</p> <p>(ii) Graduate in any specialization with min 50% marks in each and overall aggregate.</p> <p>(iii) B.Ed/ M.Ed/ B.El.Ed/ diploma in elementary education.</p> <p>(iv) Min 08 years of teaching experience with at least of 05 years as PRT in a CBSE recognized school.</p> <p>(v) Age: Max 55 years and 57 years for ESM/teachers from the same school.</p> <p>(vi) Qualified in CTET and OST <u>(The candidates already working in school and has not qualified the OST and CTET and fulfill the other QRs of HM will be shortlisted for interview and the candidate have to clear the OST & CTET within the probation period if selected)</u></p> <p>(vii) IT/Computer literate.</p> <p>(viii) Teachers from the same school who fulfill the min QR as laid down above would be preferred.</p>	Regular basis/ reserve panel	As per AWES pay scale



**REQUIREMENT OF HEADMASTER/HEADMISTRESS
ON REGULAR BASIS FOR APS PATHANKOT**

1. **Vacancy of staff.** Applications are invited for the post of Headmaster/Headmistress for employment as per AWES Rules & Regulations. Details of vacancy, eligibility criteria and format of application are available on school website www.apspathankot.org. Interested candidates to download application form from school web site. Application form with copies of related documents and processing fee of Rs 100/- through Demand Draft be submitted to this office on or before **19 June 2023 at 1400 hours.** Incomplete applications and not as per format & eligibility criteria, will not be considered. Application received through e-mail will not be accepted. Applications will be accepted through post or by hand.

2. Only shortlisted candidates will be called for interview followed by e - mail, intimating the date/time of interview. The shortlisted candidate will carry the original documents on the date of interview.

Principal
APS Pathankot